

Guideline on Course Selection (For Foreign Postgraduates)



Graduate School

Autumn Semester of 2017-2018

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Schedule:

Period 1: 22nd January to 18th February Period 2: 19th February to 21st February Period 3: 22nd February to 25th February courses withdrawal deadline: 2nd March

Important notes

- Postgraduate students (including exchange students and scholars) can register for their desired courses via the on-line course registration system during the course registration periods.
- There are two times for course selection in each academic year, one in late August/early September (Autumn Semester) and the other in January/February (Spring Semester). The actual dates vary from year to year depending on the academic calendar.
- Curriculum schedule of the English taught programs can be downloaded from the Graduate School homepage <u>http://gs.xmu.edu.cn/en/.</u>
- 4. Students are strongly encouraged to consult their supervisors or program secretary/coordinator the courses they should are required to take before starting to register for courses.
- 5. Preparation for Course Selection
 - a) Read the regulations.
 - b) Check the study schedule of your program.
 - c) Check the teaching timetable.
 - d) Check the course selection schedule and confirm whether

selection of courses is required by your program.

- 6. Students can sign up for courses during the course registration periods or withdraw the selected courses before the course withdrawal deadline. The course withdrawal deadline is normally one week after the course selection period (please refer to the schedule of the relevant semester). After the course withdrawal period, students will not be allowed to drop any courses.
- 7. Students who fail to complete the entire lessons or to participate in course work and examinations will receive zero score for that course.
- 8. Please be reminded that the course selection system may get crowded when the deadline is near. Therefore, students are suggested to sign up for or withdraw from any course as early as possible.

Course Introduction

Postgraduate courses are generally divided into three categories: general courses, required courses and optional courses. General courses are offered by the graduate school.

Below is the introduction of general courses and English-taught courses:

General compulsory Courses

There are two required General Course modules:

- 1. Chinese Language
- -高级汉语 (Taught in Chinese) or
- Rudiments of Chinese Language (Taught in English)
- Elementary Chinese Reading and Writing (Taught in English)
- 2. Introduction to China
- -中国概况 (Taught in Chinese) or
- Selected Issues on China (Taught in English)

Teaching Language	Targeted students	Course 1	Course 2	
	PhD candidate	Rudiments of		
		Chinese Language		
English tought		(Siming Campus)	Salastad Issues	
English-taught	Dostaraduata	Elementary	Selected Issues on China	
Program	Postgraduate	Chinese Reading	on China	
		and Writing		
		(Xiang an Campus)		
Chinese-taught	PhD candidate	高级汉语	中国概况	
Program	postgraduate	同次八日	十四枕儿	

The specific time/place/classroom/teachers and other information of these courses are available in the on-line course registration system.

Exemption from the General Courses

Course Title	Eligibility
	(You are allowed to apply for courses exemption
	if you meet one of the following requirements)

of every semester. Any application received after the due date will not be processed.

The application documents include an : i i eb tion for Courses q f i the (download : http://gs.xmu.edu.cn/ch/index/show/id/4483.html)form completed by the applicant and any supporting documents. Being approved by the applicant s enrolled school/institute, which means getting the administrative director s signature on the application form, the applicant should then submit the application form and supporting documents (original and duplicated copies), e.g., transcripts and certificates to Graduate School for a final review.

English-taught courses

The English-taught courses cover a number of professional fields, mainly offered by international graduate programs. In this semester, it includes a total of 16 professional international projects as follows:

No.	Programmes	Colleges/Schools
	Chinese Philosophy	School of Humanities
	Civil and Commercial Law	School of Law
	International Law	School of Law
	Fiscal and Tax Law	School of Law
	International Relations	School of International Relations
	International Business	School of Economics
	Marine Affairs	Coastal and Ocean Management Institute
	Chemical Engineering	College of Chemistry and
	Physical Chemistry	Chemical Engineering
	Computer Technology	School of Information Science and Technology

Finance	
Financial Engineering	
Western Economics	Wang Yanan Institute for Studies in Economics
Quantitative Economics	Studies in Leononies
Management Economics	
Finance	Institute for Financial &
Accounting	Accounting Studies

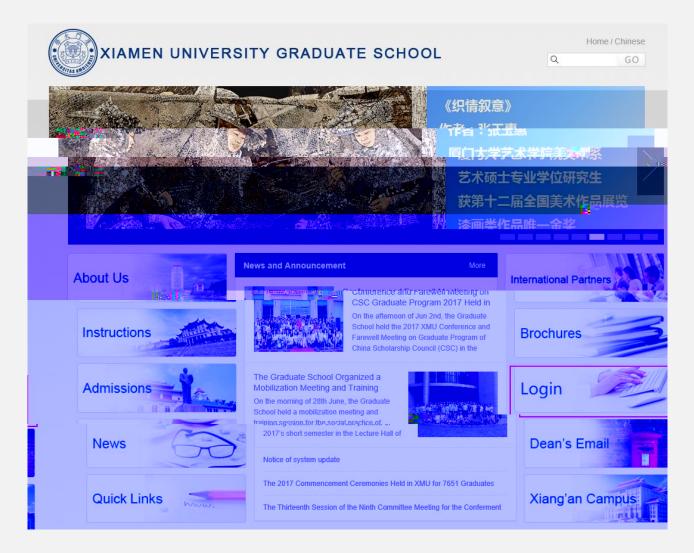
Most of the courses are open for all postgraduates and PhD candidates. Students could select cross-faculty electives according to their own academic needs. The specific time/place/classroom/teachers and other information of each course are available in the online course registration system.

How to use the online course selection system?

The following is a step-by-step guide for selecting the courses on-line:

Step 1 - Log-in:

Students should access the system via System Portal. Please visit <u>http://gs.xmu.edu.cn/EN/</u> to enter the course selection portal.



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The account name is your student ID, and the initial password is the last six letters or numbers of your i lli hkmgnf k B r hn g meh bg please go to Student e-Card Service Centers to modify your password.

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Information Service												
Student Information 😼												
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Sign up for Courses		The other modules of the system are being tested, will be also available soon.										
User Setting 📁												
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	Passport No.	M6100857	Gender	Fenale								
	College / School	School of Law	Department	Program of International Master in School of law								
	Field of Study	Civil Law and Commercial Law	Program	Haster								
	Grade	2012	Length of Programme	2 Years								
Information Service	Sign up for Courses			Sign up for Courses								
Student Information	Sign up for courses											
Curriculum	Current Semester											
User Setting		No rec	ords!									

On this page, you can see the courses that you have selected and find the courses that are available for selection eb d mbd mh mf hk information about the individual course.

			Genera	1 Course		~ [11 🗸	Doctoral Courses 00	raduate Course	Search
Course	Class No.	Teelos	Course Type	Credit C/Bours	1189		F180#			
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Use the drop-down list to view courses offered by different schools as illustrated below.

1-2022-3-4-000000				General Course	Gilege of-Humanities	Contrato	Second Sanchase or
	Course	Class No.	Teeks	Course Type	Department of Chinese Language and Literature Department of History	Place	
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Choose ALL to search for courses of different type as below.

			General	Course		All Basic Required Course	Doctoral Courses Ore	aduate Course	Sea
Course	Class No.	Neeks	Course Type	Credit/Rours	Time	Core Course Optional Course			
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Click	button	to	sign	up	for	a	course.
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Course	Class No.	Teeks	Course Type	Credit/Hours	Time	Place			
Selected Issues on China 英文项目外籍生公共学位课	1	2~16	General Degree Course	2 / 36	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	0/ <mark>1</mark> /120	[detail]	ځ
Effective Presentation Skills	1	2~16	General Degree Course	2 / 36	Every Monday 1-2 class	Jimei 1 Building 103	0/8/35	[detail]	ځ
Effective Presentation Skills	2	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Jimei 1 Building 103	0/ <mark>10</mark> /35	[detail]	ځ
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Effective Writing Skills	1	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Jimei 1 Building 101	0/9/35	[detail]	ځ

Click YES to confirm your course selection

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Information Service	iii Sign up for Courses								Re	turn
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User Setting 📕	Course	Class No.	Teeks	Course Type	Credit/Nours	Time	Flace			
	Effective Presentation Skills	1	2~16	General Degree Course	2 / 36	Every Monday 1-2 class	Jimei 1 Building 103	0/8/35	[detail]	٤
	Effective Presentation Skills	2	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Jimei 1 Building 103	0/10/35	[detail]	ځ
	Effective Presentation Skills	3	2~16	General Degree Course	2 / 36	Every Tuesday 1-2 class	Jimei 1 Building 103	0/ 7 /35	[detail]	ځ
	Effective Writing Skills	1	2~16	General Degree Course	2 / 36	Every Wednesday 5-6 class	Jimei 1 Building 101	0/9/35	[detail]	ځ
	Effective Writing Skills	2	2~16	General Degree Course	2 / 36	Every Wednesday 7-8 class	Jimei 1 Building 101	0/14/35	[detail]	ځ
	English Language and Culture Study	1	2~16	General Degree Course	2 / 36	Every Monday 3-4 class	Building 1 of Xiang'an Campus B207	0/20/35	[detail]	ځ
	English Language and Culture Study	2	2~16	General Begree Course	2 / 36	Every Monday 5-6 class	Building 1 of Xiang'an Campus B207	0/2/35	[detail]	ځ

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•••	Sign up for Courses								Sign	up for Courses
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							4r			

Ta k p hk ngl ma f gl that the selected course has not been successfully confirmed. If your course selection has been secured,

the ngl ma in color red p be a g mh l ma in color green. The course status will be changed after the deadline of each course selection period. Students who do not successfully register in their desired course(s) in the first or second period can choose to sign up for other available course(s) in a subsequent period. Students will not be able to register for courses after the course selection period ends.

Current Semester											
Course	Class No.	Course Type	Credit/Hours	School Department	Teeks	Time	Place				
lected Issues on China	1 (unsettled)	General Degree Course Master Course	2/36	英文项目外籍生公 共学位课	2-16	Every Tuesday 5-6 class	Teaching Buliding of Haiyun 101	[detail]	×		
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	Class No.	Course Type	Credit/Nours	School Department	Teeks	Time	Flace	gn up for Co	urse		

Note: The system does not follow a first come first serve rule. The selection outcomes are decided by the system randomly.

Graduate School General Courses Timetable

School	Courses	Instructors	Time	Lecture room	Campus	Remark
Graduate School	Intermediate Chinese	Liu Qiang	Every Thursday 10:10-11:50	Room309 Nanqiang2 Bldg.	Siming	
Graduate School	The Spirit of Tan Kah Kee and History of Overseas Chinese	Wang Fubing	Every Monday 14:30-16:10	Room105,Qunxian2 Bldg.	Siming	the Compulsory Courses of Tan Tah Kee Scholarship
Graduate School	The Spirit of Tan Kah Kee and History of Overseas Chinese	Wang Fubing	Every Friday 10:10-11:50	Room402,No.1 Bldg	Qbg g	Recipient

* Please select courses in accordance with the campus that you are on.